



Sample School/Home Newsletter Insert – English

DIRECTIONS: Before this newsletter is distributed, be sure to insert the information required (indicated by bold type). Please select from the following assessments:

- Long-term trend assessments in reading and mathematics for ages 9, 13, and 17
- National assessment in arts for grade eight
- Field tests in reading, mathematics, and science for grades four, eight, and twelve

(Insert Month and Year)*

The National Assessment of Educational Progress, or NAEP, is the only ongoing, national study designed to provide national and state information on the performance of America's students in reading, mathematics, and other key subject areas. It also provides information on changes over time in reading and mathematics achievement.

Student Participation

Student participation in NAEP is voluntary and confidential. Parents and guardians may excuse their children from participating by notifying the school contact shown below. Students are not required to finish the test or to answer all test questions. Names of students taking part in NAEP are not recorded. The participation of every student selected is important to ensure the accuracy of the information collected through this program.

Types of Tests and Test Questions

Participation in NAEP takes between 90 and 120 minutes of a student's time. During the NAEP session students complete a test in one subject area and respond to a small number of questions that provide information

about their experiences with the subject area of the test. Students do not need to prepare to take the NAEP tests.

The NAEP tests include multiple-choice questions, questions that ask for written responses, and questions that require the use of calculators and other materials. Students are provided with all the materials they need to complete the test.

Score Reports

NAEP does not provide reports of results for individual schools or students. Instead, NAEP results are reported for the nation, each state, and specific regions of the country (i.e., Northeast, Southeast, Central, and West). These reports of results are available on the Internet at <http://nces.ed.gov/nationsreportcard/> (Outside Source).

More Information

The NAEP **(insert name of assessment)** will be administered in our school on **(insert date)**. If you have any questions about the participation of our school or students in NAEP, please contact **(insert school coordinator and telephone number)**.

* Note: In order to use this document to meet the NAEP parent and guardian notification requirement, it must be dated.